

RC 4151

(A Part of the Mondelez International Family of Companies)

Lateef Jakande Road, Agidingbi P.O. Box 164, Ikeja, Lagos. t +234(1)2717777 w www. Cadburynigeria.com Cocoa Processing Plant Kilometre 5 Ondo/Akure Road, P.M.B. 565 Ondo Ondo State.

## Lagos, 4<sup>th</sup> May 2021

## **NOTICE OF ANNUAL GENERAL MEETING**

NOTICE IS HEREBY GIVEN that the 56<sup>th</sup> Annual General Meeting of Members of Cadbury Nigeria Plc. will be held in the Learning & Development Centre, Cadbury Nigeria Plc, Lateef Jakande Road, Agidingbi, Ikeja, Lagos on Wednesday, 16th June 2021 at 10:00 am to transact the following business:

### **ORDINARY BUSINESS**

- To lay before the meeting, the Audited Financial Statements of the Company for the year ended 31
  December 2020, the Report of the Directors, together with the reports of the Auditors and the Audit
  Committee thereon;
- 2) To Disclose the remuneration of Managers of the company;
- 3) To declare a Dividend;
- 4) To elect/re-elect Directors;
- 5) To Authorise the Directors to fix the remuneration of the independent Auditors;
- 6) To elect members of the Audit Committee;

### **SPECIAL BUSINESS**

7) To consider and if thought fit, pass the following resolution as an Ordinary Resolution of the Company:

"That, subject to the issued provisions of the Nigerian Stock Exchange (NSE), namely, The Rules Governing Transactions with Related Parties or Interested Persons, a General Mandate be and is hereby renewed for the Company to enter into recurrent related party transactions for the Company's day to day operations, including the procurement of goods and services, on normal commercial terms in compliance with the NSE Rules. The Directors be and are hereby authorised to complete and do all such acts and things (including executing all such

documents as may be required) to give effect to the transactions as authorised by this Ordinary Resolution.

8) To approve the remuneration of the Directors.

### **NOTES**

### Provies

In view of the COVID-19 pandemic, attendance at the AGM shall only be by proxy. The Company has obtained the approval of the Corporate Affairs Commission (CAC) to hold the AGM by proxy. A Member entitled to attend and vote at the AGM is advised to select from the underlisted proposed proxies, to attend and vote in his stead:

- a) Mr. Adedotun Sulaiman MFR
- b) Mrs. Oyeyimika Adeboye
- c) Mrs. Ibukun Awosika
- d) Mrs. Mary Joke Shofolahan
- e) Pastor Oyelakin Awobode

A proxy form is attached to the Annual Report. All instruments of proxy must be deposited at the registered Office of the Company or the Office of the Registrars, First Registrars & Investor Services Limited, No. 2, Abebe Village













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Road, Iganmu, or sent to <u>info@firstregistrarsnigeria.com</u> and <u>ebusiness@firstregistrarsnigeria.com</u> Lagos not later than 48 hours before the time for holding the meeting.

NOTE: All instruments of proxy shall be at the Company's expense.

### **Closure of Register**

The Register of Members and Transfer book will be closed from 17<sup>th</sup> May 2021 to 21st May 2021 (both days inclusive) for the purpose of updating the Register of Members.

### **Dividend Payments**

If the payment of dividend is approved at the meeting, the accounts of shareholders with the appropriate e dividend mandate will be posted/credited on Thursday 17<sup>th</sup> June 2021 to holders of shares whose names appear in the Register of Members as at the close of business on 14th May 2021.

### **Unclaimed Dividend**

Shareholders are hereby informed that some dividend have been returned to the Registrars as unclaimed. Affected members are by this Notice advised to contact the Registrars, First Registrars & Investor Services Limited, Plot 2, Abebe Village Road, Iganmu, Lagos for resolution.

## **Election of the Audit Committee**

In accordance with section 404 (6) of the Companies and Allied Matters Act, Cap. A320, Laws of the Federation of Nigeria 2020, any member or shareholder may nominate another shareholder as a member of the Audit Committee by giving written notice of such nomination to the Company Secretary at least 21 days before the Annual General Meeting. Section 404 (5) of the Companies and Allied Matters Act 2020 provides that all the members of the Audit Committee shall be financially literate and at least one (1) member shall be a member of a professional accounting body in Nigeria established by an Act of the National Assembly. The Code of Corporate Governance issued by the Financial Reporting Council of Nigeria also provides that members of the Audit Committee should be financially literate and able to read and interpret financial statements. In view of the same, we therefore request that nominations be accompanied by a copy of the nominee's Curriculum Vitae.

## **E-dividend mandate**

Shareholders are kindly requested to update their records and advise First Registrars & Investor Services Limited of their updated records and relevant bank accounts for payment of their dividends. Detachable forms in respect of mandate for e-dividend payment, and shareholder data update are attached to the Annual Report for convenience. The forms can be downloaded from First Registrars & Investor Services Limited's website at <a href="https://www.firstregistrarsnigeria.com">www.firstregistrarsnigeria.com</a>. The duly completed form should be delivered to First Registrars & Investor Services Limited, No 2, Abebe Village Road, Iganmu, Lagos.

## **Rights of Shareholders To Ask Questions**

Pursuant to Rule 19.12 (c) of the Nigerian Exchange Limited's Rulebook 2015, please note that it is the right of every Shareholder to ask questions not only at the meeting but also in writing prior to the meeting. We urge that such questions be submitted to the Office of the Company Secretary not later than (one week) before the date of the meeting.













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### **Electronic Information**

Relevant documents in connection with the meeting are available to all shareholders from the date of this notice on the company's website <a href="https://www.cadburynigeria.com">www.cadburynigeria.com</a>

## **Live Streaming of AGM Live**

The AGM will be streamed live online. This will enable shareholders and other stakeholders who will not be attending physically to follow the proceedings. The link for the AGM live streaming will be made available on the Company's website at www.cadburynigeria.com

Dated this 24<sup>th</sup> day of March 2021. By Order of the Board,

Fola Akande Company Secretary

FRC/2013/NBA/0000001060

Registered Office Cadbury Nigeria Plc, Lateef Jakande Road, Agidingbi, Ikeja, Lagos













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### **PROXY FORM**

## **CADBURY NIGERIA PLC**

56th ANNUAL GENERAL MEETING TO BE HELD AT 10.00AM ON WEDNESDAY 16th JUNE 2020 AT THE LEARNING & DEVELOPMENT CENTRE, CADBURY NIGERIA PLC, LATEEF JAKANDE ROAD, AGIDINGBI, IKEJA, LAGOS.

I/We	RESOLUTIONS	FOR	AGAINST
being a member/members of Cadbury Nigeria Plc hereby appoint **		10.0	710711101
	ORDINARY BUSINESS		
Or failing him/her the	To Declare A Dividend		
Chairman of the meeting as my/our proxy to act	To elect Mrs. Kofo		
and vote for me/us and on my/our behalf at the	Akinkugbe as a Director.		
Annual General Meeting of the Company to be held			
on Wednesday, 16 <sup>th</sup> June 2021 and at any adjournment	To elect Ms. Nadia		
thereof.	Mohamed as a Director		
	To re-elect the following		
Dated this Day of 2021	Directors retiring by		
	rotation:		
Shareholder's Signature	Mr. Ogaga Ologe		
Notes:	Mr. Sunil Parthasarathy		
Please sign the above proxy form and post it, so as to	To authorise the Directors		
reach the address overleaf not later that 48 hours before	to fix the remuneration of		
the time for holding the Meeting. If executed by a	the Auditors		
corporation, the proxy form should be sealed with the	To elect members of the		
Corporation's common seal.	Audit Committee		
The name of the Shareholder must be written in BLOCK	SPECIAL BUSINESS		
CAPITALS on the proxy form where marked. Following	To renew the general		
the normal practice, the Chairman of the Meeting has	mandate of the company to		
been entered on the form to ensure that someone will	enter into recurrent		
be at the Meeting to act as your proxy, but if you wish,	transactions with related		
you may insert in the blank space on the form (marked	parties for the company's		
**) the name of the person, whether a member of the	day to day operations		
Company or not, who will attend the Meeting and vote	To approve the		
on your behalf instead of the Chairman.	remuneration of the		
A member (Shareholder) who is unable to attend the	Directors		
Annual General Meeting is allowed by law to vote on a	Please indicate with 'X' in the	appropr	iate space how
poll by proxy. The above form has been prepared to	you wish your votes to be case		•





enable you to exercise your right to vote, in case you

cannot personally attend the Meeting.





out above. Unless otherwise instructed, the proxy

will vote or abstain from voting at his/her discretion.





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## CADBURY NIGERIA PLC 56th ANNUAL GENERAL MEETING Shareholder's Admission Form

BEFORE POSTING THE ABOVE FORM, PLEASE TEAR OFF THIS PART AND RETAIN FOR ADMISSION TO THE MEETING

Please admit the shareholder on this form or his/her duly appointed proxy to the Annual General Meeting to be held at the Learning & Development Centre, Cadbury Nigeria Plc, Lateef Jakande Road, Agidingbi, Ikeja, Lagos at 10.00AM on Wednesday, 16th June 2021.

Name of Snareholder:	Number of Snares Heid:		
Signature of person attending:			
This admission form must be produced by the Shareho	older or his/her proxy, who need not be a member of the		

Company, in order to obtain entrance to the Annual General Meeting.









